

**MINUTES RBL PARTNERSHIP MEETING  
THURSDAY 4<sup>TH</sup> MAY 2017**

**Present**

Amanda Caldwell  
Rich Richardson  
Pauline Eastham

Angela Peaker  
Danny Leach  
Elliot Collins

Peter Edwards  
Danika O'Connor

**Apologies:** Christine Beal, Helen Thompson, Darren Burton, Mags Bryson, Robert Hustwick, Emma Woods-Bolger

**1. WELCOME**

The chair opened the meeting.

**2. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING**

The minutes of the meeting of 23<sup>rd</sup> March 2017 were approved.

**3. LTO UPDATE**

Apologies were received from CFFC. An update was provided.

**2016-2017:** £53,650 has been drawn down with expenditure to date being £9735. There still remains £53,650 to draw down to complete the 2016-2017 budget. Total amount available is £97,565.

**2015-2016:** £13,640 is currently available with an agreed budget of £24.250 due from Big Local, of this £29,250 is committed. Uncommitted balance for this period is £8640.

**2014-2015:** The £25,000 funding allocated to RJFC has been returned to Local Trust until required.

**4. BL REP UPDATE**

Helen was unable to attend the meeting.

Danny and Amanda are attending the Spring Event in Sheffield on 6<sup>th</sup> May to present at the seminar along with Any Curtis from the NCVO.

RBL have submitted material which may be shown at the Big Local festival on 1<sup>st</sup> July in Birmingham.

## **5. SUB GROUP UPDATES**

### **(a) Voice your Choice**

#### **Voice your Choice 1**

RJFC are still awaiting planning permission approval and a statement is being included on the voting form for information.

On the Rastrick Plays Better project, Oaklands is now completed. Funding is in place for Thornton Road with the work being put out to tender and envisaged to be phased in during the summer. Completion of the Carr Green project is underway. Regarding Burnsall Road, RPB will be placing a bid with VYC for a Rastrick Fitness trail and dependent on results the bid may also be placed with Sport England.

#### **Voice your Choice 2**

Woodhouse Lane Play Area are due to submit their final invoice for final allocation shortly.

Fruit For All have planted over 500 trees and 180 bushes on 16 sites and invoices have been submitted. There has been an underspend which will be returned to the LTO. FFA have spoken with the organisers of the Rastrick Beer Festival on the idea of an apple pressing session over the festival period. However this would only be possible if donations of apples were available from the Community.

Regarding Bradley Woods Scout camp, the camping pods are now in place and complete and further negotiations are taking place regarding footfall and use.

#### **Voice your Choice 3**

Eight bids have been received and forms are now with the printers. These should arrive week commencing 8<sup>th</sup> May. These will be circulated with the closing date for voting being 29<sup>th</sup> May 2017.

### **(b) COMMUNITY SMALL GRANTS**

As the Community small grant fund is now a rolling programme the process has been revised as of April 2017. A copy of this has been circulated around the partnership.

The small grant funding is yet to be paid to Castlefields Golf Club and Brighouse Railway Station.

**Action: Angela to query payment with CFFC**

### **(c) MARKETING AND ENGAGEMENT**

**WEBSITE:** Angela and Danika will meet to set up the survey monkey for Voice your Choice. It was agreed to add a box marked "other" to ask for any suggestions on themes to be given.

**Marketing:** The stall at the spring market was successful with over 100 people entering the free competition. The winner was drawn at the meeting with the prize being a £25 voucher of their own choice to use in Brighouse. **Action: Amanda to inform winner of £25 competition**

Danny mentioned that Tesco had not received any applications for the “Bags of Help” funding and if anyone knew of any Community groups this information could be passed on.

**Funday:** A variety of stalls have been secured for the funday on Sunday 16<sup>th</sup> July. A response is awaited from Rastrick fire service. Pauline has contacted Alco Valves re sponsorship but they are unable to help on this occasion. The Co-op has a Community fund and we will pursue this. **Action: Pauline to contact Co-op**

#### **(d) TREASURERS REPORT**

The audit for the period of April 2016 to March 2017 is due to be undertaken shortly.

Balance at meeting on 23 <sup>rd</sup> March 2017	£423.11
Debit – bank charges 29 <sup>th</sup> March 2017	-£5.00
Closing balance at 31 <sup>st</sup> March 2017	£418.11
Debit – bank charges 27 <sup>th</sup> April 2017	-£5.70
<b>Balance at 4<sup>th</sup> May 2017</b>	<b>£412.41</b>

(Note: £300 being held on behalf of Friends of Rastrick Cemetery - £112.41 available to RBL)

#### **6. COMMUNITY LINKS PROJECT**

Amanda had a meeting with Professor Gifford at Huddersfield University who appeared to show interest in the RBL idea. He has students who may be able to help but RBL will need to decide what is actually needed. We are waiting for Huddersfield University to make further contact.

#### **7. ANY OTHER BUSINESS**

##### **(a) Voice your Choice review:**

As it was agreed that a separate amount of funding should be made available for projects not falling within the themes a criteria document has been drawn up. This is to be circulated around the partnership for review before discussion at the next meeting. **Action: Angela to circulate document**

**(b)** Fruit for All plan to plant up a flower border at Carr Green on 27<sup>th</sup> May and they would like donations of perennial plants of 2ft and above. RBL will post this on the website and facebook. Rich, Amanda and Danika agreed to be drop off points for any donations from Wednesday onwards. **Action: Angela to put post on website/facebook**

#### **8. Time and Venue for next meeting (s)**

The next two meetings will be on Thursday 15<sup>th</sup> June and Thursday 27<sup>th</sup> July.

**CLOSE 8.00 pm**