

**MINUTES RBL PARTNERSHIP MEETING
THURSDAY 13th OCTOBER 2016**

Present

Amanda Caldwell
Danny Leach
Helen Thompson
Pauline Eastham

Angela Peaker
Darren Burton
Mags Bryson

Peter Edwards
Elliot Collins
Rich Richardson

Apologies: Christine Beal, Craig Weston

1. WELCOME

The chair opened the meeting and apologies were noted.

2. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

The minutes of the meeting of 8th September were approved.

3. FINALISE AMENDMENTS TO PLAN/BUDGET DISCUSSION FOR 2016/2017

Amanda, Danny and Rich had a meeting with Richard Edwards to look at the work he has undertaken and to discuss the amendments proposed to the plan for 2016-2019. It was agreed that the draft plan be circulated around members for any comments. The plan, along with the proposed budget for the next year, will need to be submitted shortly. Local Trust employ a plan assessor and RBL will be given the opportunity to make any changes, if necessary.

Richard will be invited to the next meeting in November.

Action: Draft plan to be circulated and any comments given back within 5 days

4. SUB GROUP UPDATES

(a) VOICE YOUR CHOICE

The voting for the next theme closed on 18th September with Health and Wellbeing being the category with the largest amount of votes. The same voting procedure was followed as last year and there is a 63.8% increase in the number of votes cast.

The next step is to contact groups and organisations who may be interested in putting a proposal forward. Any interested parties should be directed to Danny.

(b) COMMUNITY SMALL GRANTS

A total amount of £3206 has been awarded to date on three projects. Another application for funding has been received but more information has been requested about this project before a decision is made about whether to award this.

Mags has contacted a group whose application was previously rejected to discuss this with them again but, to date, no response has been received.

It was agreed that the project still needing to provide evaluation information be invited along to an RBL meeting to film this.

Action: Mags to contact funding recipient to attend RBL meeting

(c) MARKETING AND ENGAGEMENT

The website volunteers met with two members of the Community who have made contact and who both have experience in web design and marketing. Their advice was to look at the analytics on the website to gauge areas of interest. They also suggested that partnership members be asked what they would like to see on the website. They have offered their further assistance in looking at how the website can be improved.

(d) TREASURERS REPORT

The balance of the Rastrick Big Local account is £254.58.

The Carr Green and Crowtrees Community Action Group is now disbanded and has donated £300 of their funds to the Friends of Rastrick Cemetery group. RBL have agreed to hold this money for the group as they do not have a constitution or bank account.

Danny mentioned that data held by CMBC needs amending to change the name of the treasurer.

Agreed: Mags to ask that information on Treasurer be amended on CMBC data

5. COMMUNITY UPDATE MEETING

The Community update meeting is on 3 November 2016 from 7.00 pm until 9.00 pm. Helen will attend to introduce members of the RBL group and invite any new members to join RBL. Light refreshments will be supplied by Villa Farm, Lovebread and the Brighthouse allotments.

6. LTO UPDATE

As there was no representative present at the meeting there was no update available.

Action: Amanda/Angela to email for an update

7. BL REP UPDATE

Helen mentioned that the NVCO who contacted RBL earlier this year for feedback have now released the results of their research.

Danny and Peter met with Cerys from Local Trust as they were interested in speaking to Big Local areas who had been successful in drawing in funding from other sources. The general feeling was that the meeting had been very positive.

Following discussion at the meeting in September Helen submitted an application to hold a learning and development event in Rastrick. However the request was unsuccessful on this occasion. The LTO will be holding Spring Events and may contact RBL regarding these.

Helen mentioned a briefing event for locally trusted organisations and partnership members in Sheffield on 7 December should anyone from RBL wish to attend.

Action: Helen to circulate NVCO research and info on event in Sheffield

8. ANY OTHER BUSINESS

8.1 No decision has yet been made regarding the renewal of the contract with Richard Edwards.

8.2 The date for the Rastrick Big Local Funday in 2017 is Sunday 16 July at Castlefields Golf Club.

Action: Pauline to send out "save the date" information to stallholders from the 2016 event.

9. TIME AND VENUE FOR NEXT MEETING(S):

The next meeting will be on 24th November 2016 and thereafter on 5th January 2017

CLOSE 8 pm