

**MINUTES RBL PARTNERSHIP MEETING
THURSDAY 8TH SEPTEMBER 2016**

Present

Amanda Caldwell	Angela Peaker	Peter Edwards
Christine Beal	Danny Leach	Elliot Collins
Helen Thompson	Mags Bryson	Craig Weston
Rich Richardson		

Apologies: Darren Burton; Pauline Eastham; CFFC

1. WELCOME

The chair opened the meeting and apologies were noted. Elliot Collins has joined the Rastrick Big Local Partnership.

The chair reminded members to make any Declaration of Interest, if necessary.

2. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

The minutes of the meeting of 28th July were approved.

3. STRATEGIC REVIEW

The review of the plan is still being undertaken. It will need to be submitted before 1 October if funding is required by 1 November. If there is any underspend this can be delayed by a few months, if necessary.

The budget for the next year is to be prepared. CFFC have now given the £5k funding to RBL. Mags stated that this is now a 3 year rolling programme. RBL will still need to continue to provide evaluation information.

Action: Amanda to circulate meeting dates/Angela to obtain financial update

4. SUB GROUP UPDATES

(a) VOICE YOUR CHOICE

The voting forms have all been delivered and the closing date is 18 September 2016. VYC has been advertised in local newsletters. Whilst the information was given to the Brighthouse Echo it has not been published.

RBL have had a meeting with Rastrick Juniors Football Club. They are still waiting for the legal issues to be resolved but should this take too long they may consider an alternative plan which they have in place".

Regarding the Rastrick Plays Better project, the Oaklands recreation ground was completed in July. Photographs have been taken and will be added to the website. Work has now commenced at Carr green with the zipwire in the process of being installed. Funds are in place for the third site but a small amount is still needed for Thornton Road. Kirklees are currently drawing up a plan for this site.

The Fruit for All project is due to commence in October with the planting of trees.

A question has recently been asked as to why Bradley Scout Camp had received funding. It was clarified that this does have a HD6 3 postcode and is used by scouts and schoolchildren alike from the Rastrick area.

(b) COMMUNITY SMALL GRANTS

The three applications which have recently been approved should now have received their funding. Further information has come to light on a previously refused application and the small grants sub-committee is waiting for a meeting to be arranged with the applicants to decide whether this should be given re-consideration.

Mags has met with a project from the last round of funding who has not fully complied with the terms of the agreement. Whilst the person concerned was now willing to undertake this element of the funding the general feeling was that it was a little late and would not be worthwhile. Ideas were discussed as to what this project could undertake to fulfil his funding terms. Mags will put a document together to circulate to the RBL partnership before meeting again with the person delivering the project.

There have been no further applications submitted to date.

Action: Mags to draw up proposal for project for RBL members to review

(c) MARKETING AND ENGAGEMENT

Danny has met with an individual in the Community who has made contact after receiving the voting form. She has expertise in websites and marketing and has offered assistance. A meeting is to be arranged between her and another local person who has previously offered to help together with members of RBL who may be interested in being part of the RBL website team.

Action: DL to send dates out for website meeting

(d) TREASURERS REPORT

The balance of the Rastrick Big Local account is £260.28.

5. LTO UPDATE

As there was no representative of the LTO to attend the meeting there was no update available.

6. BL REP UPDATE

Helen mentioned that she will be running networking and learning events and queried if RBL would be interested in holding a session in Rastrick. The deadline for applications for funding is 12th September. Funding is available for this event, as well as funding for an outside speaker. It was agreed that this would be worthwhile pursuing with Spring 2017 being the proposed date.

Action: Helen to circulate proposal form

Helen mentioned that Local Trust who are conducting national research with Big Local areas who have received funding from other sources and they would like Rastrick Big Local to take part. This has to be finalised by December and Danny and Peter agreed to take part in this. A meeting is to be arranged for late September/October.

Local Trust contacted RBL earlier this year and input was relayed back to them. However nothing further has been heard and Helen will follow this up.

Action: Helen to follow up Local Trust following feedback given in April

ANY OTHER BUSINESS

7.1 Further correspondence has been received from the individuals who have previously asked questions regarding freedom of information. It was felt that the tone of their correspondence was inappropriate and discussion took place about how RBL could address this.

The individuals requested a tour of the recreation grounds which are being refurbished. Rastrick Big Local replied that they were willing to do this but the offer was rejected.

Information will be available at the Community update meeting which will be on 3rd November 2016 at the Rastrick library.

Action: Amanda to draft a response for approval/Mags to contact library as possible venue for Community meeting

7.2 The contracts for Angela and Danny are due to expire at the end of October. It was agreed to continue with both contracts, with some minor amendments to be made to the contract for Danny which are still to be finalised.

Regarding the contract with Richard Edwards no decision was made on this and a meeting is to be arranged with Richard.

Action: Rich to contact Richard to arrange a meeting

8. TIME AND VENUE FOR NEXT MEETING(S):

The next meeting will be on 13th October 2016 and thereafter on 24th November 2016.

9. CLOSE