

**MINUTES RBL PARTNERSHIP MEETING
THURSDAY 19th MAY 2016**

Present

Amanda Caldwell
Christine Beal
Helen Thompson
Danny Leach
Robert Hustwick

Angela Peaker
Rich Richardson
Pauline Eastham
Darren Burton
Sarah Simpson

Peter Edwards
Mags Bryson
Craig Weston
Richard Edwards

1. WELCOME

The chair opened the meeting and welcomed resident Sarah Simpson who attended the meeting as an observer.

2. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

The minutes of the meeting of 7th April were approved.

3. STRATEGIC REVIEW

Richard Edwards attended the meeting to update further. One target RBL wish to explore is that of accessing additional funding. Richard said that there are a number of people applying for small pots of money and that RBL need to be clear about what they are offering when applying for funding. The general consensus was that Richard should continue to look at this for RBL but that it may be worthwhile waiting until after VYC had been launched.

A second target is that of increasing capacity within RBL and how to achieve this.

Amanda and Rich will work with Richard to explore these avenues further.

4. SUB GROUP UPDATES

(a) VOICE YOUR CHOICE

Draft contracts have been prepared for the three winning projects of Voice your Choice 2. A celebration event is to be arranged for 16th June at Rastrick Cricket Club with a finger buffet being provided. The Mayor of Calderdale is to be invited to make the presentations.

With regard to Voice your Choice 1 there has been a delay with the Rastrick Juniors Football Club which could jeopardise the completion of their project before the expiry date of the contract in June. It was agreed that RBL would write to RJFC to ask for an update so as to ensure that the reputation of RBL is not damaged.

A brief discussion took place about Voice your Choice 3 and the timings around this are still being finalised by the steering group.

Agreed: Danny to book Rastrick Cricket Club/Mags to forward form to Angela for attendance of Mayor

(b) COMMUNITY SMALL GRANTS

Discussion took place about the Community small grants. As this system works well it was decided not to change anything other than the fund will now be a "rolling pot". Applications will be able to be submitted at any time and will be reviewed by the panel to ensure that they meet the required criteria. The sub-group now consists of Amanda, Peter, Darren and Mag.

Danny and Mags are to follow up a number of projects who have not yet completed their evaluation.

Agreed: Danny and Mags to follow up outstanding projects for evaluation report

(c) MARKETING AND ENGAGEMENT

Emma has been thanked for her assistance with the website and the training of members has been completed so as to enable Rastrick Big Local to maintain their own website and social media sites. A meeting is to be arranged with Emma to finalise any outstanding matters.

The attendance of Rastrick Big Local at the 1960s spring market in Brighouse was successful in highlighting the work being undertaken. Thanks have been expressed to Millers Oils Limited for their recent sponsorship.

Preparations are continuing for the Family Fun Day on 17th July 2016 at Rastrick Bowling Club.

Action: Emma to be contacted to arrange meeting for final handover relating to website/social media

(d) TREASURERS REPORT

The balance as of 31 March 2016 is £194.85. Millers Oils Limited has kindly provided sponsorship of £500 towards the family fun day.

5. NATIONAL SURVEY OF BIG LOCAL PARTNERSHIP MEMBERS

Members of the partnership have received a national survey from Local Trust. Helen confirmed that this should be completed by members as individuals rather than as a partnership group.

6. LTO UPDATE

The balance for the period 2015-2016 is £42,067.43.

7. BL REP UPDATE

A brief discussion took place about evaluation. The next RBL plan is due in the Autumn. Helen with link in with Amanda and Rich to review the original plan in accordance with LTO requirements.

Action: Evaluation date agreed for 7th July 2016 at 6.00 pm

7. ANY OTHER BUSINESS

A request has been received by an individual who was previously on the Rastrick Big Local Partnership but resigned due to an issue which had arisen. The commitment of said individual to the Community was widely acknowledged at the RBL meeting. However after much consideration it was felt that it would not be appropriate for this person to rejoin the partnership. The chair will confirm this decision in writing.

Agreed: Amanda to write to individual with decision

8. TIME AND VENUE FOR NEXT MEETING(S):

The next meeting will be on Tuesday 14th June.

10. CLOSE