

**MINUTES RBL PARTNERSHIP MEETING
THURSDAY 7th APRIL 2016 - ARNCLIFFE CENTRE AT 6.00 PM**

Present

Amanda Caldwell
Peter Edwards
Rich Richardson
Pauline Eastham
Craig Weston
Emma Woods-Bolger

Angela Peaker
Christine Beal
Helen Thompson
Danny Leech
Darren Burton

Apologies

Robert Hustwick, Mags Bryson

1. WELCOME

The chair welcomed everyone to the meeting.

2. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

The minutes of the meeting of 3rd March were approved.

3. DISCUSSION ON RESPONSES RECEIVED ON STRATEGY PAPER

A strategy paper was circulated to the group prior to the meeting and the answers were analysed. One question asked was whether RBL should consider becoming some form of legal entity. North Bank Forum may be able to offer advice on this.

Action: Amanda to contact North Bank Forum

4. NHS ENGAGEMENT CHAMPIONS SCHEME

Pauline has attended three sessions on the NHS Engagement Champions Scheme as a representative of Rastrick Big Local. A certificate is awarded after the training has been completed which enables the individual to carry out engagement and consultation activities relating to health services. £5 can be earned for each survey completed which is paid to the Community group.

The Clinical Commission Group (CCG) are keen for people to become involved and training sessions are run through Voluntary Action Calderdale. Individuals not connected to a community group can also become an Engagement Champion and, after training, would become a volunteer for VAC and would be able to nominate a local community organisation to receive any money earned.

Agreed: Pauline to be reimbursed for relevant expenses

5. SUB GROUP UPDATES

(a) VOICE YOUR CHOICE

Voting ended on the 31st March 2016 and a total of 1095 votes were cast. Danny will contact the winners during week the week of 11th April 2016. The contract terms are in the process of being finalised.

Regarding the winners of Voice Your Choice 2015 work on the Rastrick Juniors Football Club clubhouse is due to commence around July 2016. Work on the Oaklands play area is due to commence in early June.

Agreed: Danny to contact winners/source venue for celebration event

(b) COMMUNITY SMALL GRANTS

Danny and Mags have discussed the Community small grants. It was felt that the follow up of recipients could be improved. Some projects have not recognized the funding from RBL and eight still need to provide evaluation.

A date for the launch of the next round of funding has still be agreed.

(c) MARKETING AND ENGAGEMENT

RBL will be attending the Spring market in Brighouse on 23rd April where more details will be made available about the winning projects of Voice your Choice.

A family fun day is being arranged for Sunday 17th July 2016 at Rastrick Bowling Club with there being a bowling and snooker completion for residents over 16 from the HD6 3 area with other attractions.

The engagement sub group will meet during the week commencing 11th April 2016 to progress these events.

Action: Peter to contact Mags re gazebo/tables for Spring market

(d) TREASURERS REPORT

The balance as of 31 March 2016 is 485.94. We are arranging for the audit to be carried out for the period 1st April 2015 to 31st March 2016.

6. LTO UPDATE

The year 1 financial report has been completed for the period November 2014 to October 2015. The income received was £107,250 and expenditure was £106,283. The underspend has been returned to Big Local Trust but will be able to be recovered in due course. The balance for November 2015 to date is £43,505.

7. BL REP UPDATE

There are two spring events planned in Sheffield on Saturday 16th April and Manchester on Saturday 7th May from 10.30 am to 3.30 pm with a range of workshops available.

Helen is due to submit her required quarterly report to Local Trust and will liaise with Danny regarding information to be submitted.

The next plan is due by September so a review will need to be carried out by August.

Action: For May agenda - agree timetable for review of plan review

8. ANY OTHER BUSINESS

Rich has been contacted by Local Trust. They have drafted a report on how RBL has engaged with the Community. The report was discussed at the meeting for accuracy and Rich will respond back to Local Trust.

Action: Rich to respond to Local Trust

9. TIME AND VENUE FOR NEXT MEETING(S):

The next meeting will be on Thursday 19th May with the following meeting being on Thursday 30th June.

10. CLOSE