

**MINUTES RBL PARTNERSHIP MEETING  
THURSDAY 16th APRIL 2015 ARNCLIFFE CENTRE 6.1**

**Present**

Peter Edwards (Vice Chair)  
Mags Bryson  
Darren Burton  
Catherine Richardson  
Emma Woods-Bolger

Helen Thompson (Big Local Rep)  
Danny Leech  
Rich Richardson  
Julia Goldspink

**Apologies**

Colin Meredith, Christine Beal, Lorraine Walker

**Minutes:** Angela Peaker

**1. WELCOME**

The vice chair opened the meeting.

**2. MINUTES OF LAST MEETING OF 15th JANUARY 2015 AND MATTERS ARISING**

The minutes of the previous meeting were approved.

**3. SUB-GROUP REPORTS**

**(A) REPORT FROM WORKING PARTY ON TIMELINE AND EVENTS**

The working party met on 13 April and as the chair was unable to attend the meeting Helen provided an update.

Positive feedback has been received on Voice your Choice and also on the change of name. Discussion took place about VYC and whether this should be done every 12 months, it is envisaged that VYC is to be in place for the first 3 years. An evaluation review will be going out shortly and there will be a further evaluation after the 3 years.

It was agreed that the 12 month timescale is achievable and VYC will be in place for 3 years at 12 monthly periods.

The VYC sub group is keen to build in the first stage by getting ideas off people about what the priorities should be. A potential date for this would be September and the voting would take place again in March of 2016.

Everyone agreed that Danny's role as the engagement and development worker had gone well and RBL would like to see his contract extended further.

**Action** – VYC group to follow discussion.

**(B) BIG EVENT**

Another rodeo bull has been booked and a company selling Mexican Pilgrim food. Fiaz has been booked as photographer. Invites to hold a stall at the event have been sent out to list of local groups, including those who received funding from the Community Small Grants.

**(C) VOICE YOUR CHOICE**

Voting took place in March and there was a total of 1375 votes cast, this comprised 41% through the schools, 30% at the voting stations and 29% on-line. The results are to be announced week commencing 28<sup>th</sup> April.

A question was raised about how the results would be announced and in particular, whether the specific number of votes received for individual projects would be disclosed. It was agreed that the decision on how the votes would be announced would be agreed at the sub group meeting on 20th April.

A suggestion was put forward of holding a celebration event for everyone who took part to get input and, if possible, direct those who were unsuccessful to other funding areas. To be discussed at sub group meeting.

**(D) COMMUNITY SMALL GRANTS**

The Community Fund Projects Report for 2014 was presented by Mags . All projects have been completed, visits to all projects have been undertaken, monitoring information received from most groups. One group has not sent some information despite repeated requests and is being followed up.

The participatory model worked well and the panel recommended that the partnership adopt this for awarding Community Small Grant Funding.

The latest round of Small Grants awarded 6 projects with funding totaling £6650. CFFC will send a cheque to the successful applicants and a BACS process will be part of future rounds of the grant.

It was agreed that a second round of Community Small Grants will take place as detailed below:

Project Period from June 2015 to March 2016	
Fund - £13,350	
Panel	Peter, Darren, Mags
Launch	Monday 18th May 2015
Application Close	Friday 5th June 2015
Panel Review	W/B 8 – 12th June 2015 - Arncliffe Centre 6pm
Applicants Event	Saturday 20th June 2015 - Venue to be decided

**ACTION:** Mags to email details of successful groups to CFFC.

**(E) MARKETING AND ENGAGEMENT**

The need to keep the website interesting by adding new material was discussed and members were encouraged to send material to Emma for inclusion. One newsletter has been sent out and a suggestion was made that a monthly newsletter may be beneficial which could be circulated around the 500 contacts which RBL hold. Twitter and Facebook are not being used to their full potential and it may be worthwhile looking at how this can be moved further.

The contract with Alchemist Marketing who has been engaged for a 3 month period to administer the website will expire at the end of May.

**ACTION:** Danny to send contact list to Emma at CFFC.

#### **(F) TREASURERS REPORT**

As the Treasurer was unable to attend there was no report available.

#### **4. LTO REPORT**

The bid for funding from Marketplace for £2,500 has been successful.

The LTO asked if any member had the RBL stamp for office use, it cannot be found.

**ACTION:** Peter to contact Max to check if he has the stamp.

#### **5. BL REP REPORT**

The Big Local Trust Spring Events are taking place in Manchester and York and they are open for any residents or volunteers to attend.

The Local Trust is currently recruiting volunteer Big Local Ambassadors.

Helen talked about the Community Economic Development Grants and Support Package with a grant of up to £5,000 being available, the closing date is 8th May 2015. The possibility of applying for this funding to explore time banking was considered, but it was decided not to apply as further discussion is required.

However it was agreed that time banking may be worth pursuing further and that the Big Event may be an opportunity to showcase this. Helen will look into a stall at the Big Event and try to get a speaker for the RBL meeting around September.

**ACTION:** Helen to investigate about a stall and a speaker for the Big Event.

#### **6. ANY OTHER BUSINESS**

6.1 Carole came to talk about Love Bread and how they network and engage people in the work of the bakery which has premises in Brighthouse town centre. They attend local events and hold regular workshops and have a volunteer team of around twenty five. Their only source of advertising is via social media sites and they have around 1980 followers on Twitter and find this to be a very successful form of advertising.

Discussion took place as to whether there was an opportunity for Love Bread to work with RBL and, if so, how to progress this forward. It was agreed to put this on the agenda for discussion at the next meeting.

**ACTION:** Put on agenda for next meeting.

6.2 Helen facilitated discussion with members in small groups focusing on the Big Event with ideas being put forward as follows:

- Group 1: Give out RBL information, talk to people, network with community groups.
- Group 2: Raise profile of RBL - invite other organisations to have stalls, ie hospices etc which will raise money for charities.
- Group 3: To find out more about issues and priorities for VYC/ to get ideas about volunteering/time banking opportunities; recruit volunteers/members.

## **7. DATE FOR NEXT MEETING**

Thursday 4<sup>th</sup> June 2015 Arncliffe Centre 6.00pm

Future meeting dates : Thursday 9<sup>th</sup> July and Thursday 20<sup>th</sup> August 2015