

**MINUTES RBL PARTNERSHIP MEETING
THURSDAY 26th NOVEMBER 2015 – ARNCLIFFE CENTRE AT 6.00 PM**

Present

Peter Edwards
Christine Beal
Rich Richardson
Helen Thompson
Emma Woods-Bolger

Angela Peaker
Amanda Caldwell
Danny Leach
Craig Weston

Apologies

Robert Hustwick, Mags Bryson, Darren Burton

Minutes: Angela Peaker

1. WELCOME

The acting chair opened the meeting and a welcome was extended to a new member, Craig Weston.

Action: Angela to email Conflict of Interest form to Craig and Amanda for completion.

2. ACTING CHAIRMAN'S REMARKS FOLLOWED BY ELECTION OF MEMBERS

Following re-election of members to the partnership at the Community update meeting the election of the Committee took place at this meeting as follows: Amanda Caldwell – Chair; Peter Edwards – Vice Chair; Angela Peaker – Secretary and Treasurer.

3. MINUTES OF MEETINGS OF 17th SEPTEMBER 2015

The minutes of the meeting on 17th September 2015 were approved.

4. SUB GROUP UPDATES

(a) VOICE YOUR CHOICE

There have been around nine enquiries to date. Members were encouraged to let the Community know about the funding available and to direct any enquiries to Danny. Local schools have been contacted and will be followed up. The closing date for applications is 17th January 2016.

Action: Emma to send information on funding out via Mailchimp and also to contacts of CFFC

(b) MARKETING AND ENGAGEMENT

Around 10 people have expressed an interest in website training which will hopefully be sometime in January. There are a few different areas around social media, namely the website, Facebook, Twitter and MailChimp. Emma will provide information about the training she is able to offer. A venue with WIFI facilities will be required.

Action: Emma to send information on training to Danny/Danny to source a venue prior to emailing interested parties

Advertising in the local press has not always been successful. Peter has approached an individual to ask if he will be the RBL press officer but is still awaiting a response. Emma will also speak to her contact at the Halifax Courier.

5. LTO UPDATE INCLUDING FINANCES

Emma confirmed that of the £108,500 requested half of this has been received, namely £54,250.

6. BIG LOCAL REP UPDATE

Helen highlighted key stages in 2016. The follow up to the original Big Local plan is due in September 2016. This can be based on the original plan and needs to show vision, community needs and community-wide benefits. RBL will need to consider their approach on how to keep developing engagement – could this be by building on successes and existing links with residents and partners through VYC or other activities? How will RBL continue to inform residents about RBL and VYC and be accountable?

The Local Trust requires a review of Big Local partnerships. Helen has circulated forms for completion for return to her by the end of November.

Details of a number of events can be found at <http://localtrust.org.uk/events/>. These events are free for anyone who lives or works in a Big Local area.

“Getting People Involved” is on Wednesday 2nd December in Sheffield and will include Rastrick Big Local - Voice your Choice. Danny and Rich will be going to this event.

7. ENGAGEMENT WORKER UPDATE

As the engagement work being undertaken is primarily around Voice your Choice this update is given under Section 4(a).

8. REPORT OF COMMUNITY MEETING ON 12TH NOVEMBER 2015

Around 30 people attended the Community update meeting on 12th November 2015 at Rastrick Cricket Club. Those present were encouraged to interact with each other and were invited to put forward their ideas on the Voice your Choice theme of the environment. Members of Rastrick Big Local were re-elected to the partnership.

9. TIME AND VENUE FOR NEXT MEETING(S):

The next meeting will be on 5th January 2016 at the Arncliffe Centre at 6.00 pm. A date for the meeting thereafter is yet to be finalised.

10. Any other business

10.1 A budget has been set for the monies received from Big Local which are administered by CFFC. There is a small amount of self-generated funding in the RBL account, namely the funding received from CFFC and a separate budget will be drawn up for this.

Action: Peter to draw up a budget for approval at next meeting.

10.2. A suggestion was put forward that it could be beneficial to get input from young people. It was agreed that Rastrick High School be contacted to see if any of their 6th form students would be interested in attending the meeting in January.

Action: Peter to contact Catherine.

10.3 A discussion took place about the timelines for events and it was decided to have a meeting before Christmas to look at marketing and communications, increasing volunteering opportunities and planning Community events prior to these being placed on the agenda for the meeting in January 2016.

Action: Angela to email round with date of 8th December for this meeting.

11. CLOSE